

## LEVY REMITTANCE OVERVIEW

Remittance is an important function of our accredited entities so we want to assist by providing clarity on this policy.

**Section 23(2) of the Safety Codes Act** – “the Council may require an accredited municipality, accredited regional services commission, accredited corporation, accredited agency or other organization that issues certificates or permits or registers designs to collect the money referred to in subsection (1) and to remit to the Council”

The **QMP document** under Section 6: SCC Operating Fees states that the Municipality will collect the SCC operating fee for each permit issued under the authority of the SCA, and remit those fees to the SCC in the manner and form presented by the SCC.

Finally, **SCC Policy 8.80** says that the Safety Codes Council shall require the Government of Alberta, Delegated Administrative Organizations (DAO), accredited municipalities and accredited agencies to remit levies and accompanying information to the Council in the following manner:

- When the total annual levy during the previous year was \$1,000 or more, remittance shall be **monthly.\***
- When the total annual levy during the previous year was less than \$1,000, remittance shall be **quarterly.\***

\*Remittances are due within 30 days of the end of the reporting period.

Remittances made quarterly shall reflect reporting periods ending March 31, June 30, September 30, and December 31.