Meeting Overview

- Council Connect
- Description and overview of:
  - Continuing Education
  - 3-Year Certification Renewal
  - QMP Training
Going Digital with Council Connect

- Current service delivery is paper-based and supported by pre-internet technology.
- Council Connect will provide clients with an online portal to access a range of programs and services.
- Connect with us wherever and whenever!
- Centralized system enhances client service.
Improving The Way We Do Business

SCOs and MEs will have greater access and the ability to:

- Update contact information
- Complete, submit, track applications
  - Training
  - Certification
  - Renewals
- Track CE points
- Obtain tax receipts, transcripts
- Notifications
Improving The Way We Do Business

Organizations will have greater access and the ability to:

- Update contact information
- Complete, submit, track application
- Apply for and review designations of powers
- View current QMPs and Orders of Accreditation
- Notifications
Improving The Way We Train

Students will experience:

- Single sign-on
- Updated courses
- Printed exams still available
- Improved ability to print course materials
Sign In or Create an Account

Please sign in or create a new user account. If your login information is displayed below, then you are already logged in.

Login

Email: someone@example.com
Password: 
Remember me
Uncheck if on a public computer
Login
Forgot your password?
Create an account

Not a registered user yet?

If you are a new visitor and do not already have a username and login, please register and create a new account.
New Visitor Registration | Create an Account

Personal Information

Prefix: Please select

First name: Georgina

Required

Middle name:

Last name: Master

Required

Suffix: Please select

Organization: Alberta Electrician

Title: Master Electrician

Address Information

Mailing address: 123 Main Street

Required

domain line 2:

City: Anytown

Required

Province/ State: Alberta

Postal/Zip Code: T8J 2T4

Country: CANADA

Required

Contact Information
### New Certification Application

**Application Type:** Building: Residential Application  
**Status:** Pending Submit  
**Start Date:** 03/12/2018  
**Due Date:** 03/31/2019

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### Outstanding Requirements

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Education</td>
<td>Pending Response</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>Intro to the Safety System</td>
<td>Pending Registration</td>
</tr>
<tr>
<td>Verbal Communications</td>
<td>Pending Registration</td>
</tr>
<tr>
<td>Written Communications</td>
<td>Pending Registration</td>
</tr>
<tr>
<td>Technical Training</td>
<td>Pending Completion</td>
</tr>
<tr>
<td>Construction Safety Training System</td>
<td>Pending Document Upload</td>
</tr>
<tr>
<td>Construction Safety Training System Certificate</td>
<td>Pending Payment</td>
</tr>
</tbody>
</table>

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*A fighter that size couldn't get this deep into space on its own. Well, he ain't going to be around long enough to tell anyone about us. Look at him. He's headed for that small moon. I think I can get him before he gets there... he's almost in range. That's no moon! It's a space station. It's too big to be a space station. I have a very bad feeling about this. Yeah, I think your right. Full reverse! Chewie, lock in the auxiliary power. Why are we still moving towards it? We're caught in a tractor beam! It's pulling us in! But there's gotta be something you can do! There's nothin' I can do about it, kid. I'm in full power. I'm going to have to shut down. But they're not going to get me without a fight! You can't win. But there are alternatives to fighting.*
Uploading documentation to fulfill a Certification Requirement online.
Submit Application

Application Type: Electrical - Group A Application
Status: N/A
Start Date: 02/27/2018
Due Date: 02/28/2019
Submit Date: 

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Notice the status of the completed requirements:

- Journeyman Certificate: Accepted
- Experience: Verified
- Intro to the Safety System: Passed
- Written Communications: Passed
- Verbal Communications: Passed
- Technical Training: Checklist Complete
- Construction Safety Training System: Document Approved

Application is ready to submit.
Course History

My Courses and Exams

- **Upcoming Courses**
  - No results

- **Upcoming Exams**
  - **100118: Building, Introduction to the Alberta Building Co (3/31/18)**
    - Date: 03/31/2018
    - Registered On: 03/12/2018
    - Registration Type: N/A

- **Past Courses**
  - No results

- **Past Exams**
  - No results
### Online Store Shopping Cart

#### Shopping Cart

<table>
<thead>
<tr>
<th>Item</th>
<th>Quantity</th>
<th>Price</th>
<th>Tax</th>
<th>Net total</th>
<th>Paid Amount</th>
<th>Balance Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>SCO Application Fee</td>
<td>1.00</td>
<td>75.00</td>
<td>0.00</td>
<td>75.00</td>
<td>0.00</td>
<td>75.00</td>
</tr>
</tbody>
</table>

#### Cart Total

- Subtotal: **150.00**
- Total discount: **0.00**
- Total tax: **0.00**
- Total shipping: **0.00**
- Net Total: **150.00**
- Total Paid: **0.00**
- Balance Due: **150.00**

All amounts are in Canadian Dollars.
Self-Service Options

Self Serve account options

My Financial Transactions

<table>
<thead>
<tr>
<th>Invoice #</th>
<th>Date</th>
<th>Total</th>
<th>Paid</th>
<th>Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>218445</td>
<td>01/24/2018</td>
<td>$100.00</td>
<td>$0.00</td>
<td>$100.00</td>
</tr>
</tbody>
</table>

Products

<table>
<thead>
<tr>
<th>Invoice #</th>
<th>Tracking #</th>
<th>Product Name</th>
<th>Product Price</th>
<th>Returned</th>
<th>Cancelled</th>
<th>Date Paid</th>
</tr>
</thead>
</table>

Payments

<table>
<thead>
<tr>
<th>Payment Date</th>
<th>Payment Amount</th>
<th>Payment Type</th>
</tr>
</thead>
</table>
### Invoice Details

**Invoice #:** 218445  
**Invoice Date:** 01/24/2018  
**Tracking #:** not available

**Invoice Total:** $100.00  
**Paid:** $0.00  
**Due:** $100.00

#### Line Items

<table>
<thead>
<tr>
<th>Product</th>
<th>Price</th>
<th>Qty</th>
<th>Shipped</th>
<th>Paid</th>
</tr>
</thead>
<tbody>
<tr>
<td>100118: Building, Introduction to the Alberta Building Co</td>
<td>$100.00</td>
<td>1</td>
<td>No</td>
<td></td>
</tr>
</tbody>
</table>

#### Payment

<table>
<thead>
<tr>
<th>Paid For</th>
<th>Paid Amount</th>
<th>Date</th>
<th>Method</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

No data to display at the moment.
Training Opportunities

- Help users:
  - Learn their way around the system
  - Know where to get help (phone, email, online)
- Classroom training
  - Edmonton, Calgary, Red Deer (more if needed)
  - May 22-June 6 (tentative)
- Virtual training (via Go To Meeting)
- Council Website
  - Recorded demos, FAQs, quick reference guides and other training materials
Continuing Education Program

- Launch date January 1, 2019
- The program is designed to be:
  - Achievable
  - Flexible
  - Relevant
- Supported by:
  - Council Connect
  - 3-year renewal
  - SCO Workshops
Continuing Education Program

• Extensive stakeholder involvement in program development
  - Sub-council working group
  - Formal consultations with:
    • Sub-council members
    • All SCO’s and accredited organizations
  - Focus groups
  - Presentations
    • Associations (ABOA, EIAA, AMOS)
    • Regional meetings
    • Council Conference
Continuing Education Program

Why are we doing this?

• Increase awareness of current technology, issues, trends, and practices affecting each discipline
• Develop knowledge and skills of individual SCOs, and support progress towards professional and career goals
• Support delivery of safety codes services by accredited organizations
• Align SCO certification requirements with those established by other regulated occupations
Continuing Education Program

Program Details
- 30 credits over 3 years
- Three categories
  - Formal
  - Informal
  - Practice
Formal Learning Category:

- Courses (5 credits max per course)
- Conferences (5 credits max per conference)
- Webinars (5 credits max per webinar)
- Workshops (5 credits max per workshop)
- Seminars (5 credits max per seminar)
- Attending lectures (5 credits max per lecture)
- Delivering presentations (5 credits max per presentation/lecture)
- Council courses to move to another Group or Level of SCO certification.
- Preparing course or presentation material (5 credits max per course, workshop, seminar, or presentation)
Informal Learning Category:

- Teaching, facilitating, and course advising (5 credits max per course, seminar, or workshop)
- Membership on Council or a Council working group (5 credits max per Council or working group)
- Involvement in a professional or industry association (5 credits max per association)
- Involvement in code or standard committees (5 credits max per committee)
- Being a mentor in a formal mentoring program (5 credits max per reporting period)
- Professional writing (5 credits max per reporting period)
- Self-study related to employment (maximum 3 credits per reporting period)
- Volunteering in a capacity related to the SCOs occupation (3 credits max per cycle)
Practice Category:

- Working as an SCO as indicated by a Designation of Powers and validated by an accredited organization
- Maximum of 9 credits per reporting period; 3 credits for each year of full time work as an SCO; or 1 credit for 4 months or equivalent working part-time as an SCO
Commonly Asked Questions

What are the criteria for determining whether a continuing education activity is eligible for credit?

• To be eligible, activities will add to the knowledge or skills of an SCO in one or more of the following areas:
  - long-term career growth and development goals;
  - needs of the employer and/or professional associations in relation to the interests of the SCO;
  - support for relevant professional organizations; and
  - public safety or the safety codes system.
• Learning activities completed to support requirements of other memberships and associations may be recognized.
• All Council courses will be eligible for credits.
## Continuing Education - Plumbing and Gas SCO

<table>
<thead>
<tr>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Code update course (5)</td>
<td>AMOS Conference (5)</td>
<td>1 hour at trade show (1)</td>
<td>31 credits</td>
</tr>
<tr>
<td>Mentor SCO (5)</td>
<td>Volunteering-community league (3)</td>
<td>Report writing workshop (3)</td>
<td></td>
</tr>
<tr>
<td>Practice (3)</td>
<td>Practice (3)</td>
<td>Practice (3)</td>
<td></td>
</tr>
<tr>
<td>13 credit</td>
<td>11 credit</td>
<td>7 credits</td>
<td></td>
</tr>
</tbody>
</table>
## Continuing Education - Fire SCO (rural municipality)

<table>
<thead>
<tr>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>One-hour project management webinar (1)</td>
<td>Group B Fire Course (5)</td>
<td>1 day OFC wildfire seminar (5)</td>
<td>30 credits</td>
</tr>
<tr>
<td>AFCA Conference (5)</td>
<td>Three hours reading technical journals (3)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Practice (3)</td>
<td>Practice (3)</td>
<td>Practice (3)</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>11 credit</td>
</tr>
<tr>
<td>11 credit</td>
<td>11 credit</td>
<td>8 credits</td>
<td></td>
</tr>
</tbody>
</table>
Commonly Asked Questions

Who decides which training or other activities the SCO should do?

- SCOs select relevant activities to support their work
- SCOs and employers should discuss goals
- Council does not determine which courses and SCO should or should not take, but you’re always welcome to discuss opportunities with us
Commonly Asked Questions

As a newly certified SCO, when will I be expected to begin my continuing education?

- The continuing education program begins January 1, 2019. If you are certified after that date, your continuing education reporting date will be the same date as your first renewal, 3 years after your certification date.

What if I work part-time?

- SCOs who work the full time equivalent of 4 months in the 3 year cycle will be required to participate in the continuing education program, but with a proportional number of credits required.
Commonly Asked Questions

What about sick leave, maternity or paternity leave or unemployment?

• There will be a process to apply for exemption or modification of credits for special circumstances.

What if I am certified in more than one discipline?

• If an SCO is certified in more than one discipline, group or level, the SCO will be required to report 30 credits in each 3 year cycle, not 30 credits for each certification.
Continuing Education Administration

- Council Connect will allow SCOs to track credits throughout the continuing education cycle
- Every SCO has a 7 per cent chance of being audited
- Points cannot be carried over into next continuing education period
Three Year Certification Cycle

- Aligns Continuing Education Cycle with certification cycle

<table>
<thead>
<tr>
<th>New certification (5 years)</th>
<th>Certification Renewal (5 years)</th>
<th>3-year Certification</th>
</tr>
</thead>
<tbody>
<tr>
<td>$150</td>
<td>$125</td>
<td>$75</td>
</tr>
</tbody>
</table>
Three Year Certification Cycle

Benefits of Change

• Aligns and simplifies renewal period and continuing education reporting period
• Cost of new certification is going down $25
• Helps Council stay in contact with SCO's
Three Year Certification Cycle

Implementation

- January 1, 2019 start date for all SCOs
- SCO last renewed 2015 - Expiry date is 2020

<table>
<thead>
<tr>
<th>New renewal date</th>
<th>Account credits</th>
<th>Continuing Education credits due 2022</th>
</tr>
</thead>
<tbody>
<tr>
<td>2022</td>
<td>$50 credit towards certification renewal</td>
<td>30</td>
</tr>
</tbody>
</table>
Three Year Certification Cycle

Will renewal costs change?
• No. The annual fee remains the same, $25/year. The only difference is that once you are up for renewal you will be paying for three years rather than five.

How will we know when our renewal is due?
• Council Connect will display information on upcoming certification renewals.

How will we know how many credits are due on our next renewal?
• Information will be available on your Council Connect profile.
QMP Training
QMP Training

Accreditation Applications

- Average approximately 88 applications a year.
QMP Training

Accredited Organizations

- Municipality: 67%
- Corporation: 21%
- Agency: 12%

<table>
<thead>
<tr>
<th>Organization Type</th>
<th>No.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Municipality</td>
<td>309</td>
</tr>
<tr>
<td>Corporation</td>
<td>102</td>
</tr>
<tr>
<td>Agency</td>
<td>56</td>
</tr>
<tr>
<td>Regional Commission</td>
<td>1</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>468</strong></td>
</tr>
</tbody>
</table>

Safety Codes Council
87% (309) of Alberta Municipalities comprising of 98.4% (3,954,881) Alberta’s population are accredited.

<table>
<thead>
<tr>
<th>Municipality Type</th>
<th>No.#</th>
<th>No# Accred.</th>
<th>% Accred.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Town</td>
<td>107</td>
<td>105</td>
<td>98%</td>
</tr>
<tr>
<td>Village</td>
<td>92</td>
<td>77</td>
<td>84%</td>
</tr>
<tr>
<td>Municipal District</td>
<td>64</td>
<td>55</td>
<td>86%</td>
</tr>
<tr>
<td>Summer Village</td>
<td>51</td>
<td>41</td>
<td>80%</td>
</tr>
<tr>
<td>City</td>
<td>18</td>
<td>17</td>
<td>94%</td>
</tr>
<tr>
<td>Improvement District</td>
<td>8</td>
<td>1</td>
<td>13%</td>
</tr>
<tr>
<td>Métis Settlement</td>
<td>8</td>
<td>4</td>
<td>50%</td>
</tr>
<tr>
<td>Specialized Municipality*</td>
<td>5</td>
<td>5</td>
<td>100%</td>
</tr>
<tr>
<td>Special Area</td>
<td>3</td>
<td>3</td>
<td>100%</td>
</tr>
<tr>
<td>Other</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>356</td>
<td>309</td>
<td>87%</td>
</tr>
</tbody>
</table>

*Note:
Specialized Municipality = Strathcona County, Regional Municipality of Wood Buffalo, Municipality of Jasper, Mackenzie County, Municipality of Crowsnest Pass.
QMP Training

- Building drives municipal accreditation.
  - 86%, or 267 of 309 municipalities, are accredited in building.
  - 187 are accredited in building, electrical, fire, gas and plumbing.

- When building not present, the only discipline accredited is fire.
  - 42 municipalities.

- When gas is not present, neither is plumbing.
  - 59 municipalities.

- When fire is not present, 95%, of those municipalities, or 62, are accredited in building, electrical, gas and plumbing.

- No municipalities are accredited in amusement rides, elevators, passenger ropeways or pressure vessels.

*Municipal Accreditation by Discipline*

- BEFGP = Building, Electrical, Fire, Gas and Plumbing
- BEG = Building, Electrical, Gas and Plumbing
- BFGP = Building, Fire, Gas and Plumbing

*Note:*

- BEFGP = Building, Electrical, Fire, Gas and Plumbing
- BEG = Building, Electrical, Gas and Plumbing
- BFGP = Building, Fire, Gas and Plumbing
Fire drives joint accreditations.

Approx. 157 or 44% of municipalities are in a joint accreditation.
- 96 in Fire;
- 59 in BEGP; and
- 30 in BEFGP.

28 are in more than 1 joint accreditation.
- Second is always in the fire discipline.
QMP Training

- **Electrical drives corporate accreditation.**
  - 100% are accredited in electrical.
  - Approximately 77% are accredited only in electrical.
- Only 6 corporations are accredited in building, electrical, fire, gas and plumbing.
- One corporation is accredited in elevators in addition to building, electrical, fire, gas and plumbing.
QMP Training

- Number of QMPs
  - 1994 to 2000: 51
  - 2001 to 2005: 72
  - 2006 to 2010: 57
  - 2011 to 2013: 71
  - 2014-2015: 102
  - 2016: 59
  - 2017: 54

- QMP Aging
  - New QMP templates released in 2016
  - 76% (353) of all QMPs dated 2015 or before
    - 51% of these are dated <= 2010

Safety Codes Council
QMP Training

- QMPs dated 2010 or before:
  - 180, or 39%, of all QMPs
    - Of these, 145 or 81% are municipal and joint.
  - 63% of all joint accreditation QMPs.
  - 45% of all municipal QMPs

- 51 QMPs, or 28%, are dated 2000 or before.
  - Of these, 71%, or 36, are municipal and joint QMPs.
QMP Training

The need . . .

• Broad coverage and application of the system
  - Knowledge and awareness gap.
  - High turnover of officials

• Changing needs and requirements
  - System is maturing and evolving, QMP requirements will need to keep pace.

• Age of QMPs
  - Significant number QMPs must be updated. Will drive need to train QMP Managers, safety codes staff, senior administrative officers and elected officials.

• Compliance
  - Only 36% of accredited organizations submitted an Annual Internal Review in 2017. Training will help raise awareness of duties, responsibilities and obligations.
QMP Training

- **Objective**
  - To increase the knowledge and awareness of the role, responsibilities and obligation of accredited organizations and increase accountability within the safety codes system.

- **Delivery**
  - Online, classroom and webinar options with an exam.

- **Audience**
  - Open to all individuals.
  - QMP managers, QMP administrators, CAOs, permit issuers, SCO's and elected officials.

- **Status**
  - Requirements gathering - Q2/Q3 2018.
    - Survey and focus groups.
Questions?

• Tyler Wightman, Director of Operations
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  - peter.thomas@safetycodes.ab.ca

• Danielle Paradis, Administrator of Certification
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• Council Connect Training:
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